BLUE SPRINGS
PUBLIC SAFETY CITIZENS ADVISORY BOARD MEETING

January 28, 2025
6:00p.m.
Howard L. Brown Public Safety Building - 1100 SW Smith Street, Blue Springs, MO 64015

BOARD MEMBERS PRESENT:
Carman Booker, Chairperson
Matt Calhoun, Vice-chairperson
Michael Kruger
Hayley Prins
Board member – vacant seat
Board Member – vacant seat

ALSO PRESENT:
Council member Galen Ericson- Non-Voting
Student Representative A'Mya Criglar - Non-Voting - ABSENT
Chief Robert Muenz- Non-Voting
Recording Secretary Tammy Kunkel- Non-Voting

CALL MEETING TO ORDER:
Chairperson Booker called the Public Safety Citizens' Advisory Board to order at 6:02 p.m.

APPROVE OCTOBER BOARD MINUTES:
Chairperson Booker moved to approve the minutes of the October 22, 2024 Public Safety Citizens' Advisory Board meeting. Motion seconded by board member Calhoun and carried with the following votes:

Chairperson Booker - AYE	Board member Prins – AYE
Vice-chairperson Calhoun - AYE	Board member – vacant seat
Board member Kruger - AYE	Board member – vacant seat

VISITOR REQUEST FOR ITEM TO BE DISCUSSED AT NEXT MEETING:
N/A

PSST FINANCIAL REPORT:
Chief Muenz presented the financial reports regarding The Public Safety Sales Tax monthly financial statements for months September through December, 2024.

The 1/2% Public Safety sales tax is imposed on all taxable goods and services within the City limits of Blue Springs and can only be used for public safety purposes. The tax went into effect on October 1, 2011. The detailed budget for the Public Safety Sales Tax Fund can be found on page 79 of the 2023-24 adopted budget and on page 87 of the 2024-25 adopted budget. For the month of September, the City received 82% budgeted revenues and 89% of revenue received last year. For the fiscal year 2023- 24, PSST sales tax revenues are $234,168 or 4.8% over budget. For the month of October, the City received 109% budgeted revenues and 118% of revenue received last year. For the month of November, the City received 112% budgeted revenues and 100% of revenue received last year. For the month of

December, the City received 96% budgeted revenues and 99% of revenue received last year. For the fiscal year, PSST sales tax revenues are $60, 139 or 5.0% over budget.

Board members had discussion regarding September through December financials. Chairperson Booker moved to approve the PSST Financial report. Motion seconded by Board member Calhoun and carried with the following votes:

Chairperson Booker - AYE	Board member Prins – AYE
Vice-chairperson Calhoun - AYE	Board member – vacant seat
Board member – Krueger - AYE	Board member – vacant seat

PSST FACILITIES REPORT:
Chief Muenz gave the PSST Facilities Report regarding the Blue Springs Public Safety Building.

Early this month damage was noticed to a window in the lobby that appeared to be shattered by unknown means. The lobby entrance was closed briefly until the shattered window could be made safe. Replacement plans are underway with an estimated cost of roughly $5,000.00. We are waiting on contract approval for this repair. This has been completed.

We also suffered an AC outage in June, and it was determined that the system was operating at 50% capacity. Maintenance staff have been working with the HVAC company, Johnson Controls, to determine a fix. Fortunately, we are under warranty until 2028 on the chiller through Johnson Controls. However, we are still operating at 50% capacity until it can be repaired. The repair may take several weeks or even months to complete and require a complete shutdown, so we are waiting for cooler weather to proceed. If it does not continue to function, we have to look at some temporary cooling measures that would require unexpected costs. We are waiting on cool weather to begin the repair on this item, as well as negotiating with the company regarding warranty. These repairs are underway and should be completed by Spring. The repairs are being completed under warranty.

There was a failure on fan #2 in an air handler unit on the roof that controls the AC on the second floor and some of the court area. The parts have been ordered and hopefully the repairs will be completed soon. The cost for the repair is estimated to be about $7,000.00. While there were many days without heat this winter due to the failure of the air handler, it was finally partially repaired in late December and is moving warm air. It is not fully repaired yet though as they are still waiting on some parts.

PUBLIC SAFETY SALES TAX GOALS/PROJECTS UPDATES & POLICE DEPARTMENT REPORT:
The board discussed the 54th quarterly report, vacancies, new hires, response times, awards ceremony, Citizens Police Academy class #43 and the crime-overview report.

EEOP REPORT:
The EEOP Report was provided to board members.

FEEDBACK FROM PUBLIC FORUM IN OCTOBER:
The Public Forum was viewed online by 619 and received 5 likes, 15 comments and 2 shares. The board discussed changing the month of the forum and possibly discontinuing. Chief Muenz will review with the Legal Department the possibility of discontinuing.

CHAIRPERSON'S REPORT: SURVEY NOTIFICATION; BOARD GOALS FOR 2025; NOTIFY ME ALERTS; CPA CLASS NOTIFICATION:

A survey will be sent out during the next three months to city leaders and citizens. Board goals were discussed. A guide to sign up for Notify Me on the city's website was provided. Members were encouraged to attend the Citizen's Police Academy and join the Alumni Association that helps to fund functions in the city.

REQUEST FOR ITEMS TO BE DISCUSSED AT NEXT MEETING:

Legal information regarding stopping future forums will be discussed.

ADJOURNMENT:

There was no further business to come before the board. Board chairperson Boyd moved the meeting be adjourned. Motion seconded by Board member Kreuger and carried unanimously.

Carman Booker, Chairperson

Attest: Tammy Kunkel, Recording Secretary